

Retail Pro 9 Reports Professional (RPRP) Exam

Preparation Guide

OVERVIEW

Candidates should use this preparation guide to prepare for the **Retail Pro 9 Reports Professional (RPRP) Certification Exam**. Retail Pro International, LLC does not identify the format in which the exam will be presented, but this preparation guide is intended for the candidate to use regardless of the exam format.

Note: This preparation guide is subject to change at any time without prior notice and at the sole discretion of Retail Pro University and Retail Pro International, LLC.

About this Exam

The Retail Pro 9 Reports Professional (RPRP) Certification Exam will measure your knowledge of viewing and enhancing reports for Retail Pro 9. This exam will start with database fundamentals and progress through enhancements of an existing report to create a custom report, which is to be distributed to remote locations.

This certification exam includes both a written exam and practical assessment:

- The written exam assesses your overall competency in several different areas. You must score a minimum of 80% (across all competencies) in order to pass the certification exam

Written Exam Duration: 90 minutes

- The practical assessment is designed to test your ability to use Crystal Reports XI to create custom reports for viewing in Report Viewer

Practical Exam Duration: 2 hours

SKILLS MEASURED

The competencies listed below are being addressed in the written exam and/or practical assessment and include the use of the following applications:

- Retail Pro 9 Report Viewer
- Crystal Reports XI

For more detailed information, review the study guide associated with this certification exam.

Understanding Database Fundamentals

- Defining the terms used in association with an Oracle RDBMS, including their functions, purposes and characteristics
- Identifying the general structure of a relational database

Filtering and Viewing Reports in Report Viewer

- Understanding the “general” rules/guidelines/concepts/strengths of Report Viewer
- The mechanics of filtering a report

- Functionality while Viewing a report
- Registering/Un-registering a report

Using Crystal Reports to Enhance Reports

- Understanding the “general” guidelines/purposes/strengths of Crystal Reports and its report designer tools/objects
- Working in the Design tab’s different report sections
- Viewing/changing the report’s data source
- Filtering and previewing a report
- Creating and formatting a new custom report from a Retail Pro pre-defined report
- Selecting Records
- Sorting a report
- Grouping a report
- Summarizing data on the report

Distributing Custom Reports

- Understanding the mechanics of distributing reports with or without an associated custom package
- Using the Retail Pro Tools to automatically register a report

PREPARATION TOOLS AND RESOURCES

Even though there are no prerequisites for this certification exam, you may find the following resources useful when preparing for the exam:

Online Courses

- Retail Pro 9 – RPRP Prep Course – First three levels + distributing reports

Classroom Training

- Retail Pro 9 – RPRP Prep Course

Online Resources/Reference Materials

- Oracle Database Concepts – <http://www.oracle.com/pls/db111/homepage> - under Supporting Documentation